

Payroll Schedule 2025-2026

*To be paid on the date in Column A for dates worked within the range of Column B, approved timesheets **MUST** be turned into the Payroll Department by date in Column C.*

<i>Column A</i>	<i>Column B</i>	<i>Column C</i>
<u>Payroll Date</u>	<u>Payroll Period</u>	<u>Due Date</u>
08/08/2025	07/18/2025 - 07/31/2025	08/01/2025
08/22/2025	08/01/2025 - 08/14/2025	08/15/2025
09/05/2025	08/15/2025 - 08/28/2025	08/29/2025
09/19/2025	08/29/2025 - 09/11/2025	09/12/2025
10/03/2025	09/12/2025 - 09/25/2025	09/26/2025
10/17/2025	09/26/2025 - 10/09/2025	10/10/2025
10/31/2025	10/10/2025 - 10/23/2025	10/24/2025
11/14/2025	10/24/2025 - 11/06/2025	11/07/2025
<i>**Due to Thanksgiving Break, the Payroll Date, Payroll Period, & Due Date have been adjusted.**</i>		
11/21/2025	11/07/2025 - 11/13/2025	11/14/2025
<i>**Due to Winter Break, the Payroll Period, & Due Dates have been adjusted.**</i>		
12/12/2025	11/14/2025 - 12/04/2025	12/05/2025
12/19/2025	12/05/2025 - 12/11/2025	12/12/2025
01/09/2026	12/12/2025 - 01/01/2026	01/02/2026
01/23/2026	01/02/2026 - 01/15/2026	01/16/2026
02/06/2026	01/16/2026 - 01/29/2026	01/30/2026
02/20/2026	01/30/2026 - 02/12/2026	02/13/2026
03/06/2026	02/13/2026 - 02/26/2026	02/27/2026
<i>**Due to Spring Break, the Payroll Dates, Payroll Periods, and Due Dates have been adjusted.**</i>		
03/13/2026	02/27/2026 - 03/05/2026	03/06/2026
04/03/2026	03/06/2026 - 03/26/2026	03/27/2026
04/17/2026	03/27/2026 - 04/09/2026	04/10/2026
05/01/2026	04/10/2026 - 04/23/2026	04/24/2026
05/15/2026	04/24/2026 - 05/07/2026	05/08/2026
05/29/2026	05/08/2026 - 05/21/2026	05/22/2026
06/12/2026	05/22/2026 - 06/04/2026	06/05/2026
06/26/2026	06/05/2026 - 06/18/2026	06/19/2026

PLEASE NOTE: Extra duty and sub pay for work done between 12/12/2025- 01/01/2026 will be paid on 01/09/2026.

Summer hours to be determined at a later date.

If you have any questions regarding this payroll schedule, please contact Sarah or Tracey in the Payroll Department.

Payroll Department:

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